

President

Position Type (1): Elected /Appointment-based

Hours: Approximately 20 hours per week

Compensation: Paid

***To qualify as President, an individual must first secure a seat on the Board of Directors through SABVC's annual elections. Following this, the Board must formally appoint them as President. ***

Position Overview

The President is SABVC's Chair of the Board, Chief Governance Office, Board of Governors Representative, and primary spokesperson. This position ensures SABVC's compliance with its bylaws, the Post-Secondary Learning Act (PSLA), and its Strategic Plan while fostering strong representation and advocacy for members.

Primary Responsibilities

1. Governance and Leadership

- a. Chair Board meetings, ensuring compliance with governance frameworks and Robert's Rules of Order.
- b. Lead the execution of SABVC's governance and advocacy responsibilities under the PSLA.
- c. Provide strategic direction to align Board decisions with SABVC's objectives.
- d. Be part of at least one SABVC committee as a chair or member.
- e. Guide Board members in understanding their roles, fostering accountability and collaboration.
- f. Work closely with the Vice-President to ensure all Board members, including the President and the Vice President, adhere to their responsibilities and policies throughout their term.

2. Advocacy and Representation

- a. Represent SABVC as the official spokesperson, including serving as the student representative on the Bow Valley College Board of Governors, Academic Council, and Collaboration Meeting.
- b. Collaborate with college administration, external organizations, and government officials to represent or advocate for students.
- c. Create a public mandate for their position.
- d. Collaborate with SABVC staff to draft proposals to support organizational initiatives.

- e. Develop and deliver engaging presentations showcasing SABVC's initiatives and achievements.

3. **Strategic Oversight**

- a. Drive the development of SABVC's annual Strategic Plan and priorities with the Board and Executive Director.
- b. Oversee budget preparation and financial governance with the Board and Executive Director.

4. **Accountability**

- a. Present monthly reports to the Board.
- b. When attending conferences or external meetings/events, present a comprehensive report to the Board.
- c. Be prepared for their performance review process.

5. **Time Commitment and Attendance Requirements**

- a. All student leaders are required to keep their Fridays open to accommodate SABVC Board meetings, training sessions, and other organizational activities as needed.
- b. Attendance at the following is mandatory:
 - i. **Student leader-Led Events:** Actively participate in SABVC events to engage with members and represent the Association. This is an average of 1-2 events per month.
 - ii. **New Student Orientation (NSO):** Support and welcome new students, promoting SABVC's role and services.
 - iii. **Annual General Meeting (AGM):** Attend and contribute to the success of SABVC's AGM, ensuring transparency and member engagement. Chair AGM and present the Association's annual report and financial statements.
 - iv. Periodically meeting with the Advocacy and Governance team.
 - v. SABVC committee(s) meetings that they sign up for.
- c. As representatives of the student body, the Board of Directors are expected to model professionalism and actively contribute to fostering a vibrant and inclusive campus community during all mandatory events.



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Requirements:

- Active SABVC membership.
- Overall GPA of 2.00 or higher.
- Enrollment in a minimum of one course during the Fall and Winter semesters.
- Must meet all eligibility requirements outlined in the SABVC bylaws.
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How to apply:

[Become a Student Leader](#)